



30th European Frequency and Time Forum

4th - 7th April 2016, York, United Kingdom

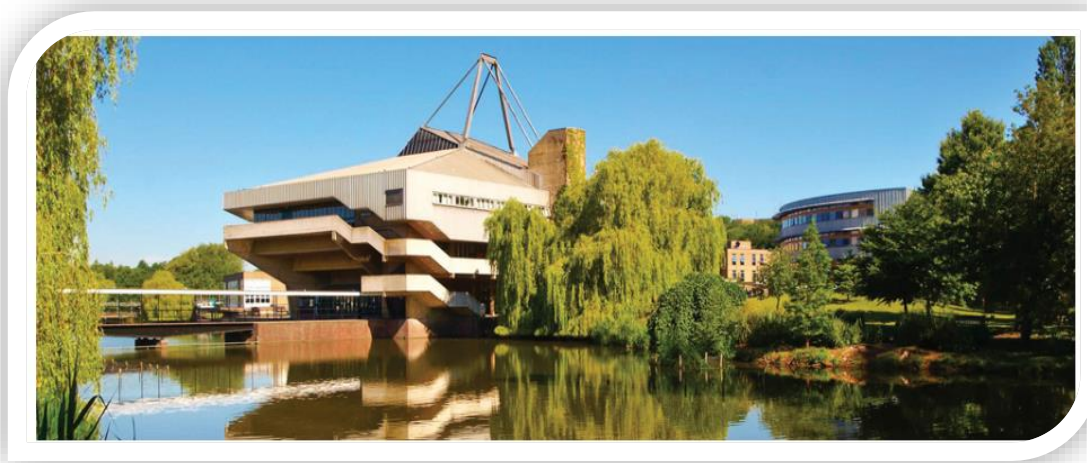
EXHIBITOR INFORMATION & INVITATION

Invitation to register for commercial exhibition

The European Frequency and Time Forum (EFTF) is an international conference and exhibition, providing information on recent advances and trends of scientific research and industrial development in the fields of frequency and time.

Sharing their latest developments and findings in the field of precise time and frequency systems and components will be researchers & developers from academia and industry, service providers, operators and National Metrology institutes, plus representatives from defence and standards organisations. A day of tutorials will be followed by the main conference, which will consist of invited plenary presentations as well as parallel oral and poster presentations. More detailed information about the scientific and social programme is available at <http://www.eftf2016.org>.

EFTF 2016 will be held on the lakeside campus at the University of York, located just minutes outside the historic city of York. The venue enables extensive technical and social interaction as the presentations, exhibitions, catering and accommodation are all within a few hundred metres.



A commercial exhibition will allow companies and institutes to promote their products and raise their visibility at the conference. Coffee breaks and the welcome reception will take place in the main exhibition venue to maximise interaction between the conference attendees and the companies taking part. Approximately 300 scientists and technology specialists are expected to participate in the conference.

Due to the annually increasing popularity of this event we encourage early registration as stand numbers are limited and choice of stand location will be allocated on a 'first come first served' basis.

Key Information

Conference & Tutorial Programme

Monday 4 th April, 2016	Tutorials
Tuesday 5 th – Thursday 7 th April, 2016	Main conference

Exhibition Hours & Dates*¹

Monday 4 th April, 2016	Set up exhibits	9:00 – 17:00
	<i>Welcome reception</i>	18:00 – 20:00
Tuesday 5 th April, 2016	Exhibition	8:30 – 18:00
<i>Wednesday 6th April, 2016</i>	Exhibition	8:30 – 18:00
Thursday 7 th April, 2016	Exhibition	8:30 – 16:00
	<i>Exhibit breakdown</i>	16:00 – 20:00

Exhibition Space and Fees *¹

**Exhibit space 3m x 2m (except for stands 4 and 5, which are each 2.5 m x 2.2 m).
£1,500 +VAT
A limited number are available.**

Each exhibit space includes the following:

- 1 full conference registration (including social events, conference dinner, etc.)
- Table (1.5 x 0.75 m) or clear space
- 230V plug socket (UK)
- WiFi access
- Company logo and web link on EFTF 2016 website
- Company description in conference programme

*1 – Please refer to the exhibition terms and conditions for further instructions/rules related to set up and breakdown timings and venue rules.

Additional Marketing Opportunities

In addition to the possibility of a stand to exhibit your company's products or services, we are offering the following marketing opportunities:

- | | |
|--|--------------------|
| • Company logo on conference bags | £750 + VAT |
| • Flyer in delegate bags – single A4 page
(Sponsor to provide) | £300 + VAT |
| • Brochure in delegate bags – multi-page
(Sponsor to provide) | £600 + VAT |
| • Small promotional items (e.g. pens, notepads) in delegate bags
(Sponsor to provide) | £300 + VAT / item |
| • Logo on USB sticks containing book of abstracts | £1,200 + VAT |
| • Sponsorship of lanyards for conference badges | £300 + VAT |
| • Sponsorship of coffee break(s) | £750 + VAT / break |
| • Sponsorship of lunch(es) | £4,000 + VAT / day |
| • Sponsorship of welcome reception | £3,000 + VAT |
| • Sponsorship of drinks reception before conference dinner | £3,000 + VAT |
| • Sponsorship of conference dinner
(to be held at the National Railway Museum) | negotiable |
| • Sponsorship of transport to conference dinner | £400 + VAT |
| • Sponsorship of student travel support programme | negotiable |

Reservations and Enquiries

To register please complete the form on the following page and return your signed contract to:

Dr Linda Dawson

Department of Electronics
University of York
Heslington
York
UK YO10 5DD

Telephone: +44 (0) 1904 322406

Fax: +44 (0) 1904 322335

Email: eftf2016@york.ac.uk

We will accept applications by mail, fax, scanned or digitally signed PDF.

For more information, or to discuss marketing opportunities, please visit our website:
<http://www.eftf2016.org/> or contact the organisers at eftf2016@york.ac.uk.

Payment of fees

An invoice will be sent out immediately after receiving the signed contract. Payment in full is due within 30 days of the invoice date.

Advanced Shipping

Storage of items prior to the conference is not possible, so any shipped items should arrive on/after Monday 4th April, 2016. All items should be clearly labelled with your representative's name and company, and addressed as follows:

EFTF 2016

4th – 7th April 2016

Exhibiting company's name

Exhibiting company's contact information including telephone number

c/o Room P/T003

The Exhibition Centre

University of York

Heslington

York YO10 5NA

EXHIBITOR APPLICATION FORM

4th - 7th April 2016, York, United Kingdom

COMPANY NAME:	
EXHIBITORS NAME:	
JOB TITLE:	
ADDRESS 1:	
ADDRESS 2:	
CITY:	STATE:
POSTCODE:	COUNTRY:
TELEPHONE:	FAX:
EMAIL:	WEBSITE:

Preferred exhibition space location (please refer to the website for latest information on available spaces):

FIRST CHOICE _____ SECOND CHOICE _____ THIRD CHOICE _____

Are there any companies you would prefer NOT to be located next to?

Products/Services to be exhibited: _____

By submitting this registration form I/we understand that we are also accepting the terms, conditions, rules and regulations of the venue, EFTF and payment terms. Full terms and conditions are included along with this invitation.

Signed: _____ on behalf of _____

[Authorised Company Representative]

[Company]

Print Name & Title: _____

Date: _____